Palmers Island Public School P&C

Agenda for the General Meeting to be held

Wednesday 1st April 2015 Undercover Area at Palmers Island Public School

**Meeting Open**

**Apologies** Margie J.

**Minutes of General Meeting held 4th March 2015**

True record Seconded

**Business Arising from previous meeting REPLY**

|  |  |  |  |
| --- | --- | --- | --- |
| Tree replacement | * Two miniature citrus trees to be purchased | MJ |  |
| Fun Run | * Sponsorship paperwork to be sent home to families * BBQ supplies to be purchased * Approach Big 4 for donation * Approach local pools for donation * Approach Kane’s Sports for donation | BS  BS  JC  MS  KM |  |
| Coles Card | * Signatures require updating | FS & BC | Done |
| Election Day | * Volunteer and donation request to families for cake stall, book stall, Easter raffle and help on the day * Coffee van insurance copy to be obtained * Flyers and Facebook to be used to promote event * Floats required for individual stalls * BBQ supplies to be purchased * Mallika to be approached about face painting * An information table to be set up for the school’s 150 year anniversary celebrations | KM  KM  KM & BS  FS  BS  FS  MS EW | Done |
| Disco | * Letter of request to Chatsworth Island Public School to suggest combined disco, and to stagger times for kindy and primary ages * Date to be determined | KM  EW & KM |  |
| Centenary Committee | * Meeting to be held March 18th at BS house to set clear goals and delegate positions | BS - All | Done |
| Term Calendar | * To be distributed in approx. 2 weeks | EW | Done |
| Easter Raffle | * Donation request to families to be sent out * Raffle Tickets prepared for distribution | KM  KM & RD | Done |
| Event Notification | * Email NSW EC and P&C Federation | GC | Done |
| Working with Children | * Email to remind registration is a legal requirement | GC | Done |

**Treasurer’s Report**

True record Seconded

**Correspondence IN/OUT**

**IN**

Certificate of currency of public liability for The Lions Club and 1 Ounce coffee van. (RD & KM)

Letter of permission granted from the NSWEC for election day events and P&C Federation liability acknowledgement. (GC)

Coles card for Roz. (RM)

Lions Club Merry Go Round cancellation due to mechanical failure

Semester 1 School Global Funding schedule. (GC)

Fete supplies and uniform clearance sale catalogues (GC)

**OUT**

The uniform shop has returned boys shorts to the value of $459. (CG)

Email of events notice to NSWEC and P&C Federation for election day activities. (GC)

**Business Arising from correspondence**

EW will explain semester 1 funding schedule

**Principals Report**

**General Business**

Pie Drive and movie night fundraising ideas

**Business without notice**

**Meeting Close**

**Next meeting Wednesday 6th May 3.10pm**