

DATE	2 nd April 2013		VENUE	PIPS Library
TIME FROM/TO	3:00pm	4:00pm		
PURPOSE	Monthly Committee Meeting			
PARTICIPATION				
Chair	Gail Campbell (GC)		Scribe	Belinda Skelton (BS)
Organiser	Belinda Skelton (BS)		Meeting Open	3:07pm
Attendees	Gail Campbell (GC)	Belinda Skelton (BS)	Robert Carr (RobC)	
	Rebecca Carr (RC)	Marg Johnson (MJ)	Warren Thompson (WT)	
	Andrew Bennett (AB)	Fiona Samms (FS)		
Apologies				

TOPIC	DISCUSSION	WHO	WHEN
1. PREVIOUS MEETING MINUTES			
	True Record of previous meeting minutes		
True Record	RobC	Seconded	MJ
2. BUSINESS ARISING FROM PREVIOUS MINUTES			
Edible Yamba	Organise day	BS	
Our community Handbook	Purchase book	BS	
Easter Parade	Organise raffles and morning tea	ALL	
P&C Membership	Badges and forms – maybe look at getting shirts instead	BS	
Mother's Day	Gifts and notes to be organised	RC	
3. REPORTS			
3.1 Treasurers Report	Opening Balance as of the 5 th March 2013 \$6126.41 Closing Balance as of the 2 nd April 2013 \$6890.83 Business Arising:		
	Moved BS	Seconded	GC
3.2 Correspondence IN/OUT	IN <ul style="list-style-type: none"> PDF Statement Fun Run Info OUT <ul style="list-style-type: none"> 		

TOPIC	DISCUSSION	WHO	WHEN
3.3 Principals Report	<p>Summary of what has been happening at our school since our last meeting.</p> <p>Important points are:</p> <ul style="list-style-type: none"> • Peer support was really good and will start in term 2 • Active after school communities provide sports activities for the PIPS students after school • Close to firming up the discipline policy • Anzac Day the school will be marching • National curriculum implementation next year for English • KITK 		
4. GENERAL BUSINESS			
4.1 Grant Course	Excellent and will keep an eye out for more grant writing courses		
4.2 P&C Journal review	<ul style="list-style-type: none"> - Local Schools Local Decisions update - Mandatory injection training - P&C Scholarships – we will discuss the structure of this at the next meeting 		
4.3 P&C constitution	<p>Motion: We adopt the prescribed constitution for incorporated associations and the By-Laws for Palmers Island Public School P&C Association.</p> <p>Moved: BS Seconded: FS All Agree</p>		
4.4 Examiner contact	Kate Matthews will be our daily examiner contact. MJ to coordinator with her.		
4.5 School fun run	Not going to do it with adidas. We will look at running one later on in the year.		
4.6 Small schools cross country May 9th 2013	<p>We are running the canteen at Iluka and will cater for 150.</p> <ul style="list-style-type: none"> - Sausage Sizzle – FS to organise - Roast beef rolls - MJ - Finger food of savoury stuff : mini quiches – GC - Drinks - FS - Eskys – BS and RC - Microwave, kettle - BS - Slices – BS & MJ <p>Note out to ask for food donations FS to do note</p>		
4.7 Mother's Day	RC to organise. Ask Miss Robbie to decorate boxes for mother's day gifts	RC	
4.9 Healthy eating	<p>Canteen over the internet – flexischools</p> <p>Some interesting samples and RC has set up an excellent folder of the stuff</p> <p>Some new stuff for the canteen</p>		
4.10 Lifetime	Think about lifetime memberships – will discuss at next		

TOPIC	DISCUSSION	WHO	WHEN
memberships	meeting.		
ACTION LIST			
P&C Scholarships	Everyone to think about structure and how this could work	ALL	
Small schools CC	Note for slice or cake All other jobs as indicated in minutes	FS ALL	
Mothers Day	Stall to be organised. Ask Ms Robbie about decorating boxes	RC	
Lifetime memberships	Put together some information for next meeting	BS	
Meeting Closed: 5:06pm			

Next Meeting

Time	3:00pm	Chair	Gail Campbell (GC)
Date	7 th May 2013	Scribe	Belinda Skelton (BS)
Venue	PIPS Library	Organiser	Belinda Skelton (BS)